



## isles package

- Initial consultation to discuss vision board, timeline, budget, etc.
- Research cost, availability and style of 3 vendors within each category and send to Client
  - DJ, photographer, videographer, florist, dessert, decor, catering, bar, invitations, transportation, hotels, officiant, hair, makeup
    - Additional events/vendors such as rehearsal dinner, bridal shower, bachelorette party charged at an hourly rate
- Read through vendor contracts upon Client's request
- Sustainability tips/sourcing sustainable items
- Maintain vendors booked/timeline/cost spreadsheet
- 1 call per month, Planner to complete approximately 2-3 hours of research per month
  - Send findings to Client a week prior to call
  - Follow up after call with next steps
  - Brief email communication between Planner & Client not included in allotted hours

- Option to add in a 2nd call per month for additional cost
- Act as point person between Client and Vendors within 1 month of wedding
- 1-1.5 hour planning meeting week of wedding
- 12 hours Day of Coordination - see Harriet Package

Wedding dates over 16 months incur added cost

Two calls per month (versus one) incur added cost